



**Role:** Wavumbuzi Ambassador

**Duration:** Short-term Contract 7 months (October 2025 - March 2026)

## INTRODUCTION

Allan & Gill Gray Philanthropies (AGGP) has been embarking on a journey to develop responsible entrepreneurs across the African continent in service of the common good. Our vision is an empowered, prosperous, productively engaged African citizenry thriving in ethical societies with dignity and hope. AGGP utilizes a long-term strategy in developing exceptional value-driven, high-impact responsible entrepreneurs for job creation and poverty alleviation.

One of AGGP's programs in Rwanda is the **Wavumbuzi Entrepreneurship Challenge** - a free six-week online entrepreneurship challenge designed to nurture and develop entrepreneurial aspirations in secondary school students. You can read more about Wavumbuzi, here: <https://wavumbuzi.africa/rwanda/>

## SCOPE OF WORK

We seek the services of highly driven, hardworking and committed individuals -- known as Wavumbuzi Ambassadors – who are passionate about entrepreneurship, youth empowerment, Teachers' and Students' capacity enhancement to support the implementation of the Wavumbuzi program (Edition 6). The key responsibilities are:

### 1. Wavumbuzi Program Representation and Stakeholder Engagement

- Serve as the representative of the Wavumbuzi Program within assigned Districts and School communities.
- Build strong relationships with Headteachers, Teachers, District and Sector Education Officials to enhance program ownership, participation and engagement.
- Maintain professional conduct and clear, respectful and timely communication with all stakeholders.

### 2. Teacher mobilisation and support

- Proactively mobilize and encourage Teachers in the allocated Districts to attend training and onboarding sessions.
- Facilitate group and one-on-one training sessions to support Teachers with onboarding and challenge platform navigation.
- Ensure Teachers understand the registration and onboarding process of Schools and Students, ensuring they are fully registered and added to the respective WhatsApp groups.
- Provide timely and effective support to Teachers, resolving challenges and ensuring smooth participation and engagement of Students.

### 3. Student Engagement and Challenge Participation

- Motivate, inspire, and onboard a minimum of 5,000 Students across assigned Districts to register and **actively engage** in the challenge.
- Motivate Students to complete the Training Centre and at least one Quest.
- Ensure all registered Students complete the pre- and post-surveys and any other survey given during the challenge.

### 4. School visits and Activation

- Conduct school visits in assigned Districts during the activation period to motivate Students' active participation and engagement in the Challenge and other Wavumbuzi interventions.
- Participate in school visits to recognize active Headteachers, Teachers, and Students and award prizes; provide guidance to Teachers and Students on how to select awards online and ensure they are delivered to weekly and national awards.
- Provide effective support to Teachers by addressing challenges faced by both Schools Officials and Students, while maintaining clear and timely communication throughout the resolution process.

### 5. Moderation and Reporting

- Participate and ensure timely completion of weekly moderation activities as assigned by the School Liaison.
- Accurately track and report key outcomes onto the reporting platform i.e. the Customer Relationship Management system (CRM)
- Submit daily updates and weekly work plans with detailed reports to the School Liaison Officer.

### 6. Feedback, Continuous Improvement & Other Duties

- Provide constructive post-challenge feedback to inform future editions iterations.
- Actively participate in any mentorship coaching, or training opportunities designed and planned for the Teachers and Students.
- Perform any other tasks or responsibilities that may be reasonably expected.

### Does this sound like you?

- You are a confident and articulate public speaker
- You are a recent university graduate seeking meaningful work experience
- You are a fluent in both English and Kinyarwanda
- You possess excellent interpersonal and communication skills, with a passion for relationship- building and people-centered engagements
- You are passionate about youth empowerment, entrepreneurship, education, and driving social change
- You are highly disciplined, punctual and proactive in identifying solving problems
- You are highly organized, analytical, with an eye for detail and a structured approach to tasks
- You are proactive, curious, innovative, and self-motivated, always eager to learn and contribute
- You have access to a laptop and skilled in using technology
- Prior experience in the Secondary/ High School Education sector is an advantage
- **You are not currently serving as Secondary School Teacher.**



## CONTRACT

This is a project-based assignment paid monthly. Your full scope of work is outlined under the deliverables clause and will be determined weekly based on the project needs and demand within the Districts assigned to you by the Wavumbuzi School Liaison.

The agreed monthly rate will be communicated to successful candidates and paid at the end of every month upon submission, review and approval of weekly reports by the Wavumbuzi School Liaison and Operations Coordinator. In addition, you will receive a monthly communication allowance of Rwf 20,000 and a subscription to Wavumbuzi routers, replenished as needed.

Successful candidates must be willing to operate across various Districts, travel within different Provinces of Rwanda, and work flexible hours, including weekends. All reasonable expenses will be covered.

## PAYMENT

- The payment will be pegged on the performance of the respective ambassador based on the assigned tasks.
- Payments will be made at the end of every month for the complete month's work verified by the School Liaison against the reported activities.
- All reimbursements are subject to prior verification by the School Liaison and Program Manager and further approved by the Rwanda Country Director.

## TRAINING

Successful applicants will be required to participate in both virtual and in-person training sessions prior to commencing work. Where applicable, travel and accommodation expenses to attend the training will be covered. Final confirmation of appointment as a Wavumbuzi Ambassador will be contingent on the successful completion of the training and demonstrated understanding of the Wavumbuzi Entrepreneurship Challenge.

## IS THIS ROLE FOR YOU?

Kindly apply by submitting the following to [richardb@jasiri.org](mailto:richardb@jasiri.org) with an email subject line **“Wavumbuzi Ambassador Application - District of Residence”**.

- (1) Your Motivation Letter (1-page max of no more than 300 words) presenting why you are interested in Wavumbuzi and providing an example of one or more activities that you have done in your community
- (2) Your CV (2-page max) detailing your experience.

Please note that the deadline for applications is Monday September 15, 2025. Only shortlisted candidates will be contacted to arrange an interview and other selection assessments.